



Keeping safe – Covid 19

Dear Parents

As you know, these are worrying times for everyone and my concern is the safety of our pupils and staff. **I would like to thank all our parents personally for supporting us through this difficult time.**

I wanted to remind you about the measures we are already taking to protect your children and our staff.

We are following the latest Government guidance. This includes new guidance introduced overnight regarding **social distancing in education settings**:

<https://www.gov.uk/government/publications/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings/coronavirus-covid-19-implementing-social-distancing-in-education-and-childcare-settings>

Measures we have in place across our academies:

Actions to limit the spread (especially to vulnerable members of society)

- Nobody with any symptoms is allowed on site. (This includes where family members in the same household are showing symptoms). We are following the latest government guidance
- No more than 20% of the school's roll should be in school. But please be reassured that currently our numbers are significantly below this. We are constantly reviewing whether individual children need to be on site.
- We have a sensible number of staff on site making sure your children are safe and well cared for, but avoiding having too many people on the premises to reduce risk of infection.

Procedures on site

- Nobody is allowed on site if they are displaying any symptoms of Covid-19 (temperature, new persistent cough)
- No visitors are allowed on site except in rare circumstances and only with the express agreement of the leader in charge of the site.
- Social distancing is practised as much as is possible (this can be challenging with young children and those with particular needs but we are always looking at this).
- Minimise class sizes to be as small as possible – 2metre rule where possible.
- Where necessary we are staggering breaks, lunch and movement of pupils
- We have clear entrance and exit procedures – please make sure you practise social distancing when you drop off and collect your children

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- We are using outdoors whenever possible and are encouraging children to have space to run around and stay separate
- Tissues and bins are available at all times
- Frequent handwashing is taking place (see below)

Hygiene and cleaning controls

- Regular hand washing for staff and pupils using soap and hot water (on arrival, regular times throughout the day, before and after eating, going home). Following 20 second guidance.
- Hand gel for use when hand washing is not possible (where available)
- Regular enhanced cleaning throughout the day – using detergent and disinfectant.
- Hard surfaces cleaned regularly – especially door handles, push plates, balustrades, toilets.
- Enhanced cleaning at the end of the day by regular cleaning staff

First aid procedures

- Regular procedures for first aid. Follow social distancing where possible
- Specific procedures in place for any pupils or staff who show symptoms of Covid-19 on the premises (following Government guidance)

We are working closely with the Department for Education and are updating our procedures in light of new guidance.

How parents can help:

- **Please do not send your child into school unless they are in a group highlighted by the Government and you have no other suitable childcare available**
- **Please talk to your children about Covid-19, social distancing and the importance of hand washing**
- **Please follow self-isolation rules if any of your family display symptoms**
- **Please do not gather at entrances – practise social distancing.**

If you have any questions, please speak to a member of staff on site. We are constantly reviewing our procedures to make sure we are doing everything we can to keep everyone on site safe at this challenging time.

Thank you again for your support, it is greatly appreciated.

Antony Hughes

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